



**Park Reservation Form**  
Canton City Hall, 210 N Dakota,  
Canton, SD 57013 Phone 605-987-2881

Kennedy Park Shelter    West Ball Park Shelter    Chautauqua Shelter

Jack Fox Park    Jack Fox Park Electricity    Picnic Tables, Bleachers & Trash Receptacle

Name of Renter: \_\_\_\_\_

Address of Renter: \_\_\_\_\_

Phone Number of Renter: \_\_\_\_\_

Email of Renter: \_\_\_\_\_

Type of Event: \_\_\_\_\_      Approx. Number of People Attending: \_\_\_\_\_

Date(s) Reserved: \_\_\_\_\_

Times Reserved (to include setup & cleanup time): \_\_\_\_\_

Name Posted on the Reservation Bulletin Board: \_\_\_\_\_

Number of: Extra Picnic Tables (up to 10) \_\_\_\_\_      Bleachers \_\_\_\_\_      Extra Trash Receptacles (up to 10) \_\_\_\_\_

Instructions on Placement of Requested Items:  
\_\_\_\_\_  
\_\_\_\_\_

Total Fee (to be paid at time of reservation): \$ \_\_\_\_\_

Fee Schedule:

Shelter at Kennedy Park, Chautauqua Park and West Ball Park or Jack Fox Park: \$15.00/day

Electricity and Stage at Jack Fox Park: \$25.00/day (key must be picked up at City Hall) additional \$15.00 fee does not apply

Picnic Tables and Bleachers: \$10.00/table or bleacher

Extra Trash Receptacle: Free with tables and/or bleachers

**All trash must be placed in the receptacles located by the shelter or in the park dumpsters. Alcoholic beverages are not allowed in the park. Reservations must be made 5 business days prior to the event. If notice is given on the day of the event, there will be an additional \$25 charge. The parks close at 11 p.m. ALL FEES ARE NON-REFUNDABLE.**

Signature of Renter: \_\_\_\_\_      Date: \_\_\_\_\_

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**For Office Use Only**

Person Paying Fee: \_\_\_\_\_  
(Include Address & Phone # if different than renter)

Date Paid: \_\_\_\_\_      Amount: \$ \_\_\_\_\_      Cash \_\_\_\_\_ or      Check \_\_\_\_\_      Receipt #: \_\_\_\_\_

Received by: \_\_\_\_\_      Booked on Calendar: \_\_\_\_\_

Work Order Written: \_\_\_\_\_      Display Case Sign Created: \_\_\_\_\_