Park Reservation Form  
Canton City Hall, 210 N Dakota,  
Canton, SD 57013  Phone 605-987-2881

- Kennedy Park Shelter  - West Ball Park Shelter  - Chautauqua Shelter  
- Jack Fox Park  - Jack Fox Park Electricity  - Picnic Tables, Bleachers & Trash Receptacle

Name of Renter: ____________________________________________________________________________________________________
Address of Renter: __________________________________________________________________________________________________
Phone Number of Renter: ____________________________________________________________________________________________
Email of Renter: ____________________________________________________________________________________________________
Type of Event: ______________________________________________  Approx. Number of People Attending: _____________________
Date(s) Reserved: ___________________________________________________________________________________________________
Times Reserved (to include setup & cleanup time): ________________________________________________________________________
Name Posted on the Reservation Bulletin Board: __________________________________________________________________________
Number of:  Extra Picnic Tables (up to 10) __________   Bleachers ___________ Extra Trash Receptacles (up to 10) __________
Instructions on Placement of Requested Items:
__________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________
Total Fee (to be paid at time of reservation): $__________

Fee Schedule:
  - Shelter at Kennedy Park, Chautauqua Park and West Ball Park or Jack Fox Park: $15.00/day
  - Electricity and Stage at Jack Fox Park: $25.00/day (key must be picked up at City Hall) additional $15.00 fee does not apply
  - Picnic Tables and Bleachers: $10.00/table or bleacher
  - Extra Trash Receptacle: Free with tables and/or bleachers

All trash must be placed in the receptacles located by the shelter or in the park dumpsters. Alcoholic beverages are not allowed in the park. Reservations must be made 5 business days prior to the event. If notice is given on the day of the event, there will be an additional $25 charge. The parks close at 11 p.m. ALL FEES ARE NON-REFUNDABLE.

Signature of Renter: ______________________________________________________     Date:_____________________

For Office Use Only
Person Paying Fee: __________________________________________________________________________________________________________
(Include Address & Phone # if different than renter)

Date Paid: _____________________           Amount: $___________         Cash___________ or     Check___________   Receipt #:________

Received by:___________________________________   Booked on Calendar:_______________________________________

Work Order Written:____________________________    Display Case Sign Created:___________________________________