

CHAPTER 33: CODE OF CONDUCT

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§ 33.01 PURPOSE.

The purpose of this Code of Conduct is to ensure the efficient, fair and professional administration of federal grant funds in compliance with Federal Office of Management and Budget (OMB) Circular A-102, Attachment O, Paragraph 7 and other applicable federal and state standards, regulations and laws.

(Prior Code, § 2.24.010)

§ 33.02 APPLICATION.

This Code of Conduct applies to all officers, employees or agents of the city engaged in the award or administration of contracts supported by federal grant funds.

(Prior Code, § 2.24.020)

§ 33.03 REQUIREMENTS.

(A) (1) No officer, employee or agent of the city shall participate in the selection, award or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved.

(2) Such a conflict would arise when any of the following has a financial or other interest in the firm selected for award:

- (a) The employee, officer or agent;
- (b) Any member of his or her immediate family;
- (c) His or her partner; and
- (d) An organization which employs, or is about to employ any of the above.

(B) The city's officers, employees or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors or subcontractors.

(Prior Code, § 2.24.030)

§ 33.04 REMEDIES.

To the extent permitted by federal, state or local laws or regulations, violations of these standards may cause penalties, sanctions or other disciplinary actions to be taken against the city's officers, employees or agents, or the contractors, potential contractors, subcontractors or their agents.

(Prior Code, § 2.24.040)