

Planning and Zoning Commission  
Minutes – April 25, 2023

The Canton Planning and Zoning Commission met at the Depot Viking Room on Tuesday, April 25, 2023, at 7:00pm with the following members present: Chairman Jerry Chaon, Commissioners Dave Gillespie, Tanya Iverson, Ben Oien, and Mike Pederson.

Also present: Assistant Finance Officer Tiffany VanDeKieft, Office Assistant Karen Leffler, and Public Works Director Chris Krogmann.

Visitors: Todd Trumm, Dorothy Markle, Sheila Plucker, Dan Johnson, and Robert Clay.

#### CONSENT CALENDAR

Commissioner Iverson moved and Commissioner Oien seconded to approve the minutes from March 28, 2023, and approve the amended agenda with moving old business to the last item on the agenda. All Ayes. Motion Carried.

#### VISITORS TO BE HEARD

None

#### PUBLIC HEARING – VARIANCE (SETBACK) – TRUMM EXTERIORS ON BEHALF OF DOROTHY MARKLE – 810 NORTH LINCOLN

This being the time and place for the hearing for the setback variance request from Trumm Exteriors on behalf of Dorothy Markle at 810 North Lincoln, Chairman Chaon opened the hearing as the Board of Adjustments.

No one abstained.

Todd Trumm came to the podium and explained the request for a variance to allow a setback of 6.32 feet rather than the 7 foot side yard setback regulation for a garage addition at Dorothy Markle's property at 810 North Lincoln. Since the property lines were in question, he had a survey completed resulting in the proposed garage addition being closer than the setback regulation. He mentioned he had ordered the trusses prior to getting the building permit. No proponents nor opponents spoke. Hearing nothing further, Chairman Chaon closed the hearing.

Commissioner Iverson moved and Commissioner Oien seconded to approve the setback variance at 6.32 feet. All ayes. Motion carried.

#### BUILDING PERMIT FOR HANGAR AT AIRPORT – DURABLE EQUIPMENT

Commissioner Oien moved and Commissioner Gillespie seconded to recommend approval of the building permit from Phillip Wollman with Durable Equipment for a new hangar at the Airport to the City Commission. All ayes.

#### MEMORIAL BENCH AT JACK FOX PARK

Sheila Plucker, Dan Johnson, and Robert Clay were present to discuss their request to build a brick bench at Jack Fox Park in memory of Sheila's late son, Levi Bartels. The Commissioners asked questions about the size and design of the bench. They explained that it would be a curved seat only with no back and would measure approximately 11'2" x 28". They were thinking of placing it on a 15' x 15' concrete pad. They indicated it would be 13" black bricks connected to cinder blocks with Durawall. Chairman Chaon invited Public Works Director Krogmann up for input. He discussed keeping the benches uniform in the parks by matching the existing style.

He also mentioned about being ADA compliant, about future replacement or repair, and the numerous utilities that run through Jack Fox Park. Discussion ensued if they were set on having that park or that bench. It was suggested that if they wanted it to be in Jack Fox Park that a bench similar to the memorial bench that is already there be installed however if they were open to locating the bench at a different park then the brick one could be considered as Chautauqua currently has a memorial bench that is not in the same style as the other parks have. They were open to building the brick bench at Chautauqua Park.

Commissioner Iverson moved and Commissioner Pederson seconded to recommend approval of the placement of the memorial bench for Levi Bartels at Chautauqua Park to the City Commission. All ayes.

#### DISCUSSION ON PROPOSED REVISION TO BED & BREAKFAST ESTABLISHMENT REGULATION

AFO VanDeKieft went through the draft ordinance she put together. Suggested revisions to the draft include making bed and breakfast establishment and vacation home rental conditional uses rather than permitted uses in Urban Reserve, keeping current bed and breakfast items the same, and, for vacation home rentals, not limiting the number of bedrooms but requiring two off-street parking spots, not mentioning meals, and adding language allowing interchanging between that and standard rentals. Also suggested was for the penalty to be similar to civil penalties, the application fee to be \$125, having the application heard through the conditional use process, and making the appeal process similar to what the existing process is.

Commissioner Oien moved and Commissioner Gillespie seconded to direct AFO VanDeKieft make the adjustments discussed, have City Attorney Nelson review, and present the ordinance to Planning & Zoning next month for recommendation to the City Commission. All Ayes. Motion Carried.

#### DIALOGUE

The next meeting should be May 30, 2023.

#### ADJOURNMENT

Commissioner Oien moved and Commissioner Iverson seconded to adjourn. All Ayes. Motion carried.

Meeting Adjourned.

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Tiffany VanDeKieft  
Assistant Finance Officer